

HARPERSFIELD TOWNSHIP

REGULAR MEETING

Held on March 10, 2025

The Board of Harpersfield Township convened in regular session from 7:00 pm to 8:18 pm in the Administration Building. Ed Spoor, Chairman, called the meeting to order with the following members and visitors present:

James Pristov

Mickey Mihalick

Ed Spoor

Lisa Linehan

Employees: Larry Lister, Cody Craine

Visitors: Austin Murphy, Logan Rustic, Rich Hanyak, Renee Hanyak, Tim Burzanko, Bonnie Burzanko, Kim Gregory, Lorrie Scott, Jerome Klco, Angela Henry, Dave Snyder, Luke Barbo, Jamil Douhlas, Kyle Opron, Steve O.

The minutes from the regular session held on February 24, 2025 and special meeting held on February 28, 2025 were reviewed. Jim made a motion to approve the minutes as written; Lisa seconded; the Board voted unanimously in favor.

Lisa made a motion to pay the bills; Jim seconded; the Board voted unanimously in favor.

Cody reported that he will be working with Mickey Tuesday on the Ohio EMA winter storms recovery to submit the application for reimbursement.

Cody said he will be working on the salt contract bid with ODOT for 500 tons for 2025/2026. He's used 400 tons for 2024/2025.

Cody would like to send out chip seal bids in the next meeting or two. 40,000 gallons crs2p and 10,000 gallons aep.

Cody will be getting an estimate for paving Alexander Road. He is patching as much as he can right now.

Cody asked the Board what they want to do about cemetery mowing. The Board agreed to get some bids.

Larry requested that the Board send a reminder letter to Jonathon from Spire to remove the storage pods as previously agreed upon by May 1, 2025. Lisa will work on preparing a letter.

Larry reported that the zoning board approved new proposals regarding shipping containers. Larry will take the proposals to the planning commission to review and to add new verbiage to zoning text.

Lisa reported:

Miscellaneous:

1. I received an email from Debbie from the Ashtabula County Township Association regarding a zoom grant-writing class. It's a two-day live zoom course with training in grant writing and finding fund sources. It's geared toward city, county, and state agencies and the cost is \$495 per person.
2. I talked to John Kusar from Austinburg about the groundwork he did sourcing his township's new health insurance. They were using Burnham & Flowers/Acrisure, but have since changed to Joslin-Landis:
 - Local broker out of Conneaut
 - They join the chamber of commerce association to get in their insurance pool – membership fee of around \$50-\$100/year
 - Austinburg and many other local townships utilize this firm
 - Austinburg's plan pays 100% of employee's premium and has a \$4500 HRA for each employeeI recommend we have a rep from Joslin-Landis and one from IEN Risk Management (this is what Ashtabula Schools and City are using; county is currently considering switching as well) come present to the trustees.
3. I received a phone call this weekend from resident wanting to donate her cemetery plot to a friend whose husband passed away yesterday. Cody and Jared will take care of those arrangements.
4. The trustees received an email last week from a concerned resident. Her dad was just buried at Unionville and she had noticed some settling around his grave. Cody's team was already aware and went right out the next morning and tidied up his and three others that had settled during the recent freezing and thawing.
5. Following up on the Heritage Society records that are up in the township/old NAD building: I went and looked at the space and I think it is usable. I called Charlie Kohli with the idea of having a work session in order to freshen up the space, maybe get a couple donated bookshelves for organization. We will move forward on that project.

Jim reported that he attended the monthly NAD meeting. For the month of February they had 32 calls for Harpesfield with an average response time of 5.4 min. We are up 8 calls this year.

Jim reported on the fish fry – fish was sold out early again even though an additional 50 pounds of fish was ordered. 568 dinners sold, 242 of those dinners were takeout orders.

Jim reported that a resident on Lafevre Road caught someone in their house while they were home. It was a teenager. Jim said that the Trustees should be notified of these events so that we can notify the community.

Ed asked Cody to take a look at Widd Raymond's driveway on Roxbury regarding the asphalt.

Water line on Bishop Road is starting March 24th from Lafevre to VanPelt. Should be a 4- or 5-week project. South River road and the tank by Dollar General Dollar store – still working on the funding.

Ed addressed audience for questions. Ed thanked Renee for the newsletter and said that it turned out great and had received positive feedback.

Kyle Opron asked for details on the cemetery mowing and expressed interest in doing the work. Lisa told him to talk to Cody with any questions and to submit a bid.

Jerome complimented the road department and thanked them for the great job they continue to do for our roads.

Meeting adjourned until March 24, 2025.

Ed Spoor

Mickey Mihalick

Jim Pristov

Lisa Linehan

